



SECTION 4.2. 4-H OPERATING POLICIES & PROCEDURES

4.2.1 4-H PARTICIPANTS

Note: Member policies apply to non-member participants (i.e., resource availability Participant Agreement (Code of Conduct))

POLICY	DATE PASSED, AMENDED OR REVIEWED															
<p>O-M-01 – Provincial Membership Fee <i>(Amended: March 15, 2016)</i></p> <p>To be eligible to become a 4-H Ontario member or Cloverbud participant, an annual provincial membership fee will be collected by the local 4-H Association and forwarded to the 4-H Ontario office. This membership fee is determined by the Board of Directors of the Ontario 4-H Council.</p> <p>Provincial membership fee refers to the portion of the fee that is submitted to the 4-H Ontario office.</p> <p>Youth under the 6 years of age, prior to January 1st of the current calendar year cannot be considered 4-H participants, nor can they participate in club activities or receive 4-H Ontario resources and awards. The 4-H Ontario insurance policy does not cover youth under 6 years old as 4-H participants. Families and leaders who allow under age participants to actively participate in the 4-H program are taking on significant personal liability risk.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #d9ead3;">Invoicing Date</th> <th style="background-color: #d9ead3;">Members Entered</th> <th style="background-color: #d9ead3;">Invoice Due</th> </tr> </thead> <tbody> <tr> <td>April 15th</td> <td>December 1st – March 31st</td> <td>June 15th</td> </tr> <tr> <td>July 15th</td> <td>April 1st – June 30th</td> <td>September 15th</td> </tr> <tr> <td>October 15th</td> <td>July 1st – September 30th</td> <td>November 15th</td> </tr> <tr> <td>December 15th</td> <td>October 1st – November 30th</td> <td>February 15th</td> </tr> </tbody> </table> <p>An Association that has not paid its previous year’s provincial membership fee by May 30th will not receive 4-H resources or awards and will forfeit the opportunity to send delegates to provincial activities until the fees have been paid.</p> <p>In the case where a 4-H member is enrolled in clubs in more than one county, district or region, the provincial membership fee is to be collected by the home Association only.</p> <p>4-H volunteers must return copies of the club membership list (form 6.11) with appropriate membership fees to the appropriate Association contact (i.e., Membership Coordinator) immediately following their second club meeting. This will ensure 4-H members are registered as involved in 4-H for insurance purposes and will facilitate the youth receiving membership benefits including but not limited to participant cards, Leadership In Action magazine, resources and awards.</p>	Invoicing Date	Members Entered	Invoice Due	April 15 th	December 1 st – March 31 st	June 15 th	July 15 th	April 1 st – June 30 th	September 15 th	October 15 th	July 1 st – September 30 th	November 15 th	December 15 th	October 1 st – November 30 th	February 15 th	<p>1998/ 2000/ 2001/ 2003/ 2006/ 2014/ 2016</p>
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<p>If additional members join a club, following the submission of club membership list form, it is the responsibility of the 4-H Leader to inform the appropriate Association contact (Membership Coordinator) immediately of the change to ensure 4-H members are registered as involved in 4-H.</p> <p>Why is a Provincial Membership Fee Needed? The provincial membership fee was introduced in 1995. This fee is used to help cover 4-H program costs, the 4-H Ontario magazine, communications, resource development, provincial programs, member and volunteer development opportunities, awards and membership as well as all costs associated with insurance.</p> <p>4-H Ontario pays a membership fee to the Canadian 4-H Council which allows 4-H in Ontario to access the resources, programs, insurance and opportunities nationally or internationally.</p> <p>What is the Ontario 4-H Council and Ontario 4-H Foundation doing to ensure that funding will be available in the future? The Ontario 4-H Council Board of Directors are continually forming and enhancing both short term and long term relationships and partnerships with business, industry and other non-profit organizations'. 4-H Ontario staff continues to seek out relevant and appropriate funding organizations and granting agencies. In most cases these organizations and agencies contribute funds for short term or project specific activities.</p> <p>The Ontario 4-H Council established the Ontario 4-H Foundation in 1998. Trustees of the Ontario 4-H Foundation work with the Ontario 4-H Council Board of Directors and industry partners to secure funding for 4-H opportunities and programs and invest endowment donations to build a funding base for the future.</p> <p>The Ontario Ministry of Agriculture and Food (OMAF) continues to financially support the 4-H program, through a Memorandum of Agreement, and is recognized as a major partner and supporter of the 4-H program in Ontario. The Ontario 4-H Council Executive and the Ontario 4-H Foundation Executive meet regularly with OMAF as part of the current funding agreement to review the program and our progress and discuss issues of importance.</p>	
<p>O-M-02 – Recognized Members <i>(Reviewed: October 12, 2016)</i></p> <p>Only 4-H members will receive resource material or awards, participate in Achievement Programs and be able to hold an executive position.</p> <p>4-H Member: An individual between the ages of 9-21 prior to January 1st of the current calendar year who has paid the membership fee.</p> <p>Cloverbud Participant: An individual between the ages of 6-8 prior to January 1st of the current calendar year who has paid the membership fee.</p>	<p>1989/ 2000/ 2012/ 2013/ 2016</p>



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<p>O-M-03 – Membership & Club Composition <i>(Amended: February 15, 2014)</i></p> <p>4-H clubs are required to have a minimum of six (6) eligible members and two (2) 4-H Ontario screened and trained leaders. It is not necessary for all members of a club to take the same project.</p> <p>A person who is eligible to be both a 4-H member and a leader of a club must choose to be either a member or leader of the specific club (with a 4-H Ontario screened leader that is 22 years of age or older prior to January 1st).</p> <p>An individual must choose to be either a member or a volunteer within a specific club; they CANNOT receive recognition for both.</p> <p>Cloverbud participants are able to participant in Cloverbud program only. They are not able to participate in other club projects offered for 4-H members.</p> <p>Youth aged 15-21 years prior to January 1st may assist in a Cloverbud program as a Youth Leader.</p>	<p>1988/ 1995/ 2010/ 2012 / 2013/ 2014</p>
<p>O-M-04 – Club / Project <i>(Amended: February 15, 2014)</i></p> <p>A 4-H project must be provincially approved (through the locally submitted project process) or provincially developed.</p> <p><i>In order for 4-H clubs to be deemed active:</i></p> <ol style="list-style-type: none"> 1. The club must have a minimum of two (2) 4-H Ontario screened volunteers attached to the club membership list. When only one screened leader attached to the club roster is able to be present at a meeting, another screened volunteer must be present. 2. At least one of these 4-H Ontario screened volunteers must be 22 years of age or older prior to January 1st of that current calendar year. 3. The club must be registered into the 4-H Ontario database (membership web application (MWA)). <p>Note: In order to ensure the safety of 4-H participants and a quality program, only screened and trained 4-H volunteers may receive 4-H project / club resources and awards, have their 4-H club registered in the 4-H program and have their group or team receive recognition and participate in 4-H events.</p>	<p>1993/ 2008/ 2009/ 2012/ 2014</p>
<p>O-M-05 – Resource Availability <i>(Amended: February 15, 2014)</i></p> <p>4-H resources are only made available to bonafide 4-H participants or stakeholders or at the discretion of the Executive Director. 4-H resources will not be available to any group or an individual who is not a recognized participant in the 4-H program.</p>	<p>1993/ 2012/ 2014</p>



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<p>O-M-06 – Meeting Time (Amended: October 12, 2016)</p> <p>At least 12 hours of club meeting time is required for every project; including club business, specific project information and social recreation. The delivery format for that material is left to the discretion of the leaders.</p> <p>Note: the best practice recommendation is that a club have multiple meeting times for each project.</p>	<p>1993/ 2008/ 2014/ 2016</p>
<p>O-M-07 – Achievement Program</p> <p>Each club must organize a program of interest to the members and the community, and present it to the public as its Achievement Program. Each member is to have an active part to play in this program.</p>	<p>1989/ 2016</p>
<p>O-M-08 – Club Completion (Amended: February 15, 2014)</p> <p>A member will complete a project satisfactorily by:</p> <ul style="list-style-type: none"> • Participating in at least 2/3 of his/her own project meeting time. • Completing the project requirements to the satisfaction of the Leaders; and • Taking part in the Achievement Program. A member will be allowed to participate in the Achievement Program only if he/she has participated in at least 2/3 of the meeting time of his/her own club prior to the Achievement Program. 	<p>1993/ 2014</p>
<p>O-M-09 - Fairness Across the Province (Reviewed: April 20,2016)</p> <p>Geographic location shall not be a barrier for individuals wishing to participate in provincial 4-H activities.</p>	<p>2000/ 2008/ 2014/ 2016</p>
<p>O-M-10 - Participation by Members in National / International 4-H Programs and Activities (Reviewed: April 20,2016)</p> <p>Only 4-H members who are considered as “members in good standing” will be eligible to participate in national and international 4-H programs and activities.</p>	<p>2001/ 2008/ 2012/ 2016</p>
<p>O-M-11 – Youth Leader/Youth Director Roles (Amended: March 15, 2016)</p> <p>Whether you lead a food, safety, livestock, crops, horticulture or sewing project or even sit on your local association, you can find enjoyment from working together with a Youth Leader. As a 4-H Ontario Volunteer, supervising a Youth Leader is an important way the 4-H program encourages leaders to build young leaders.</p>	<p>2006/ 2008/ 2016</p>



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<p>Overview: The 4-H Youth Leader and Youth Director projects should give senior 4-H members an opportunity to:</p> <ul style="list-style-type: none"> • Put leadership into action at the club or association level • Further develop communication, interpersonal and organizational skills • Prepare to take on other leadership roles • Be a valuable resource to the 4-H program. <p>Quantity of Youth Leader/Youth Director Positions A 4-H club will have no more than one (1) Youth Leader per six (6) members for each project. Local 4-H Association Board of Director's will have no more than two (2) Youth Directors completed per calendar year.</p> <p>Age of Youth Leader/Youth Director Positions 4-H members completing a Youth Leader project must be between the ages of 15-21 prior to January 1st of the current calendar year and part of an active club. 4-H members completing a Youth Director project must be between the ages of 18-21 prior to January 1st of the current calendar year and part of an active club.</p> <p>Youth Leader/Youth Director Position Training Training for new Youth Leaders or Youth Directors must be completed every second year at a minimum. Current training options can be found in the 4-H Leadership In Action Resource Guide.</p> <p>Streams: Youth Leader Project has two (2) streams:</p> <ul style="list-style-type: none"> • Youth Leader • Association Youth Director <p>1. Youth Leader The 4-H Youth Leader project offers senior members (age 15-21) an opportunity to develop skills and abilities, through the practice of leadership with the guidance of a 4-H volunteer leader. Note: members must be part of an active club in order to complete a youth leader project.</p> <p>General Requirements:</p> <ul style="list-style-type: none"> • 4-H Youth Leaders will complete the project satisfactorily by: • Participating in at least 2/3 of his/her own club meeting time • Completing the project requirements to the satisfaction of the club leaders • Taking part in an Achievement Program. • Completing the Youth Leader Handbook; signed by leader(s) and submitted to local 4-H Association for final approval. <p>Specific Requirements:</p>	



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<ul style="list-style-type: none"> • Participate in a new volunteer orientation session (in person or via webinar) where he/she will have an opportunity to gain further knowledge and/or skills. Re-engagement training to take place at the Association’s AGM, Volunteer Symposium or re-engagement webinar. For current opportunities, see the 4-H Leadership In Action Resource Guide • Lead a number of activities at club meetings within a project. • As mentioned in the General Requirements - complete the 4-H Youth Leader Handbook. • Take a leadership role in the club, association or region by completing one of the following: <ul style="list-style-type: none"> • Take an active part in the planning of the Achievement Program and participate by chairing, leading activities, introducing or thanking speakers, etc. • Visit a school and promote the 4-H program with a verbal presentation and/or exhibit. • Plan and co-ordinate a local 4-H activity, i.e. new member meeting, judging competition, field trip, tour, car wash, interpretative walk. • Volunteer as a presenter or group facilitator at Discovery Days • Prepare an exhibit for the Achievement Program, a local fair or event. • A project approved by the club leader(s). • Local Associations may have additional guidelines. <p>2. Association Youth Director</p> <p>General Requirements:</p> <p>4-H Association Youth Director will complete the project satisfactorily by:</p> <ul style="list-style-type: none"> • Taking an active leadership role in the Association (for examples, see the Youth Director Handbook) • Participating in at least 2/3 of the local 4-H Association board meetings • Completing the project requirements to the satisfaction of the local 4-H Association Board • Taking part in the local 4-H Association Annual General Meeting • Completing the Youth Leader Handbook; signed by local association president and submitted to local 4-H Association for final approval. <p>Specific Requirements:</p> <ul style="list-style-type: none"> • Participate in a new volunteer orientation session (in person or via webinar) where he/she will have an opportunity to gain further knowledge and/or skills. Re-engagement training to take place at the Association’s AGM, Volunteer Symposium or re-engagement webinar. For current opportunities, see the 4-H Leadership In Action Resource Guide • Run a small youth forum at a club meeting to bring a youth perspective to an issue the local association is interested in receiving feedback on and report findings to local association at a board meeting. 	



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<ul style="list-style-type: none"> • As mentioned in the General Requirements- complete the 4-H Youth Director Handbook. • Take a leadership role in the association by completing an assigned activity or activities at the request / need of the local association board of directors. Examples include: <ul style="list-style-type: none"> • Visit a school and promote the 4-H program with a verbal presentation and/or exhibit. • Organization of judging night or Rally night • Assist in the organization of recognition / awards night. • Working with a committee to organize local volunteer training • Prepare an exhibit for the Achievement Program, a local fair or event. • Organize a leadership development meeting for youth leaders and / or club executives. • Must be 18 years of age or older in order to vote at Association meeting and receive project credit for serving as Association Youth Director. <p>Youth Directors for your Association Board</p> <p>When looking for Youth Directors, keep these points in mind.</p> <ul style="list-style-type: none"> • For senior member (18-21 years of age). • Members looking for a leadership challenge. • Familiarity with the 4-H program. • Willingness to accept responsibility. • Ability to get along with adults, peers and younger members. • A sincere desire to be helpful to the club / association. • Ability to plan ahead and carry out activities. • Have they already experienced being a youth leader? If so should the chance go to another? • Have they had other opportunities to develop these skills? If so should the chance go to another? <p>Guidelines for 4-H Ontario Volunteers serving as mentors to Youth Leaders or Youth Directors</p> <p>It is important that a “help-each-other” relationship be established from the start. A relationship of co-operation is the key to the degree of achievement a young person may reach. For high achievement, consider the following teamwork approaches:</p> <ul style="list-style-type: none"> • Sharing, rather than delegating responsibility. Let the individual have a share in the decision making rather than merely assigning him/her a task to carry out. • Understand that both of you will have to give and take to get the job done. • Make sure both parties clearly understand their responsibilities. Talk to the individual and find out how he/she would like to be involved. Together, determine 	



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<p>the individual's responsibilities.</p> <ul style="list-style-type: none"> • Provide the Individual with challenges and opportunities for growth without overburdening him/her. • Give the Youth Leader/Director a chance to show his/her creativity, strengths and initiative, even if that means trying some new and different things with club members or association membership. • Let the individual know that whenever he/she needs guidance, support or just a friendly face that someone is available. • Communicate clearly. Create an atmosphere in which opinions can be freely expressed. • Share your resource materials with the individual(s), i.e. 4-H Volunteers Guide, the project guide for Leaders and Youth Leaders, constitutions, etc. • Keep in mind that Youth Leaders/Directors are individuals. What works well for one may not work well for another. You will need to try to understand the individual(s) and what motivates him/her, and be flexible with your working style. • Provide positive feedback and evaluation comments. • Youth Leaders/Directors need to see their strengths and places for improvement. • Evaluation should not be a threatening experience. First, let the Youth Leader/Director evaluate his/her own performance, then, point out the areas where you felt his/her performance could be improved, as well as the strong areas. • A formal evaluation should follow every presentation. • Informal evaluation should be a continuous process. A word of encouragement or praise here and a word of caution there is the type of guidance most Youth Leaders/Directors want. 	
<p>O-M-12 – Deadlines for Membership Information <i>(Reviewed: April 20,2016)</i></p> <p>Membership Information Deadlines: The deadline for all new membership enrolments is November 1st of the current year. All project completions must be received by 4-H Ontario by December 1st. For Associations with fall awards events, the deadline for completion is 30 days before the awards presentation.</p> <p>It is prudent to enter membership enrolment on an ongoing and timely basis as they are received up to the deadline. This facilitates timely distribution of Provincial Participant Cards, website IDs and passwords, and ensures members are registered for relevant mailings.</p> <p>An Association may set an earlier cutoff date for new membership enrolments. They have the option of submitting for the current year or having the registration held the following year. Once the Association deadline for awards has passed and the Awards Reports are printed, any clubs entered and completed will be included in the</p>	<p>2006/ 2012/ 2016</p>



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<p>following years Awards Report. Projects submitted to be Projects held to be entered in the following year will be billed membership fees for the following year. Regardless of what year the project is entered it must still be submitted to 4-H Ontario immediately following the second meeting so members receive insurance coverage.</p>	
<p>O-M-13 – 4-H Ontario Camp, Conference and Competition Registration Policies <i>(Reviewed: April 20, 2016)</i></p> <p><u>Date of Effect</u> To ensure the best experience for all participants at 4-H Ontario camps, conferences and competitions (referred to below as ‘programs’) the following policies will be in place beginning January 1, 2012:</p> <p><u>Registration Prior to Event</u> Registration for all events is mandatory. Walk-in / day-of event registrations will not be accepted.</p> <p><u>Registration Requirements</u> 4-H Ontario must receive all required documentation, including registration forms, Participant Agreement Form 6.08 and any other noted documentation, completed in full and signed as well as the registration fee by the program’s registration deadline.</p> <p><u>Processing of Registrations</u> Registrations will not be processed until all components are received and will be processed in the order they are received as events are filled on a first come, first serve basis. A registration form sent by the deadline date does not guarantee event registration.</p> <p><u>Confirmation of Registration</u> Confirmation will be provided to registrants upon receipt of all registration materials.</p> <p><u>Refunds</u> A full refund, less a \$10.00 administration fee will be given if cancellation is made in writing two weeks prior to the 4-H activity. Exception to this policy may be given in the event of participant illness, a death in the immediate family and/or uncontrollable weather conditions. Participants who notify organizers less than two weeks prior to the activity or if a participant decides not to attend an activity and does not inform the organizer prior to the activity they will forfeit their registration fee.</p> <p>Registrations received after a program reaches maximum capacity or in the event of a program cancellation will be provided a full refund of registration fees.</p> <p><u>Registration Substitutions</u> No registrant substitutions will be accepted.</p>	<p>2011/ 2016</p>



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<p>O-M-14 – Travel Reimbursement Policy <i>(Amended March 1, 2017)</i></p> <p>4-H Ontario seeks to provide quality experiences for youth of all economic capacities and from all areas of the province. Therefore, 4-H Ontario offers reimbursement for travel costs incurred by 4-H members in order to attend a provincial program. A 4-H provincial program is one that is initiated, administered, planned by and the responsibility of 4-H Ontario staff. The parameters around travel reimbursement are outlined below. In order to ensure fair, transparent and equitable access to provincial programs, 4-H Ontario offers two ways to reduce transportation as a barrier to participation in provincial programs: 1) 4-H chartered bussing options from central locations for select programs and 2) Travel reimbursement for 4-H members.</p> <ul style="list-style-type: none"> • Reimbursement is available for rail, bus, airfare or mileage when a 4-H member’s home is over 200 km, one way from chartered bussing locations or the location of the program. <ul style="list-style-type: none"> ○ If a 4-H member’s location is within 200 km, one way, and 4-H chartered bussing options are available, travel to the closest 4-H bussing location or program location is not covered. ○ If a 4-H member’s location is over 200 km, one way, and 4-H chartered bussing options are available, travel reimbursement applies to travel to the closest 4-H bussing location only. ○ Mileage is calculated at the rate of \$0.25/km paid to the driver only, both ways, to and from the program location. • Meals, while travelling, are not covered. Taxi fares are not covered. • Applications for reimbursement must be received by the program registration deadline in order for the request to be considered. • Exceptions to the policy may be determined by 4-H Ontario staff to support 4-H members from more remote areas of the province. Allocations to support travel subsidies for 4-H members are set annually in the Council budget. 	<p>2011 / 2013 / 2015/ 2016 / 2017</p>



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<p><u>Allocations:</u></p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="text-align: center;">Total Travel Costs Between</th> <th style="text-align: center;">Potentially Reimbursed up to:</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$100 - \$249</td> <td style="text-align: center;">50%</td> </tr> <tr> <td style="text-align: center;">\$250 - \$499</td> <td style="text-align: center;">60%</td> </tr> <tr> <td style="text-align: center;">\$500 - \$749</td> <td style="text-align: center;">70%</td> </tr> <tr> <td style="text-align: center;">\$750 - \$999</td> <td style="text-align: center;">75%</td> </tr> <tr> <td style="text-align: center;">Over \$1000</td> <td style="text-align: center;">80%</td> </tr> </tbody> </table>		Total Travel Costs Between	Potentially Reimbursed up to:	\$100 - \$249	50%	\$250 - \$499	60%	\$500 - \$749	70%	\$750 - \$999	75%	Over \$1000	80%	
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<p><u>Application Process:</u></p> <p>To request travel reimbursement support, the 4-H member must complete Form 6.41 “4-H Ontario Travel Subsidy Form” and submit it to 4-H Ontario by the program’s registration deadline. The following details need to be provided:</p> <ul style="list-style-type: none"> • Travel distance required to attend the program • Total estimated costs of travel at the time of registration submission • Demonstrated efforts to ensure the most economical means of travel have been sought out • How the experience will be shared with other members in the area upon return • Agreement that duplication of travel reimbursement is not being made from other sources • Travel reimbursement approvals will be made on a first-come, first-serve basis by 4-H Ontario staff. • 4-H members will be informed of approval amounts in writing within two weeks of the program registration deadline. 														
<p><u>Submission of Receipts/Documentation:</u></p> <p>Within thirty (30) days of attending the program, receipts/documentation along with Form 6.40 “Travel Subsidy Expense Statement” must be submitted to 4-H Ontario to validate and process the reimbursement. If submissions are not received within thirty (30) days of the program completion, the request will not be honoured.</p>														



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<p>O-M-15 – Code of Conduct <i>(Amended: October 24, 2015)</i></p> <p>4-H Ontario is dedicated to the personal development of youth while providing a positive impact on members, volunteers and communities in Ontario.</p> <p>In order to achieve this mission, the 4-H Ontario Code of Conduct applies to all participants of the 4-H program in Ontario (all Staff, Volunteers and Members). It addresses the general rules of conduct necessary to maintain the standards of the 4-H program. To truly be an organization of leaders building leaders, each individual is expected to follow the code of conduct. Failure to do so may result in dismissal from the 4-H Ontario Club/activity/program. In case of dismissal, no portion of fees whatsoever will be refundable. Interpretation of this code is at the discretion of 4-H Ontario and/or those 4-H Volunteers and/or staff responsible for the activity, in consultation with others as appropriate.</p> <ul style="list-style-type: none"> • 4-H participants will respect, adhere to and enforce rules, policies and guidelines established by the national, provincial, regional and local 4-H governing Associations and Councils. • 4-H Members, Volunteers, guests and stakeholders shall be treated using appropriate and courteous manners as the participant himself or herself would like to be treated while ensuring respect for people and property. • A positive 4-H image is expected at all times. 4-H participants will conduct themselves in a courteous and respectful manner, exhibit good sportsmanship, and act as a positive role model for those around them. Behaviour must be conducive to a friendly, safe and fun learning environment. • Emotional, physical, verbal, mental or sexual abuse of any individual participating/attending a 4-H event/activity will not be tolerated, nor is the use of profanity, crude remarks or actions. • Maintaining the privacy of 4-H participants is important. Respect will be given to the confidential nature of information received regarding fellow 4-H participants and 4-H program affairs. • Any acts of discrimination and/or harassment on the basis of race, nationality or ethnic origin, colour, age, religion, family status, sexuality or disability is unacceptable. • Possession and/or use of alcohol, illegal drugs or illegal inhalants is forbidden by participants (regardless of age of majority) at activities held for attendance by 4-H Members. Any disregard for this policy will result in disciplinary action. • 4-H participants will regard it as their personal duty to know their 4-H responsibilities thoroughly and are expected to be responsible to their peers. • 4-H participants will ensure that outside interests do not jeopardize their judgment and competence as contributing 4-H participants. 4-H participants will strive to the best of their abilities to promote the motto “Learn To Do By Doing” and the philosophies of the 4-H program while participating in a 4-H activity. • Local 4-H Associations and/ or programs may have additional guidelines and/or policies that need to be adhered to. It is the responsibility of the 4-H participant to 	<p>2014/2015</p>



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Revised: October 12, 2016

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<p>ensure that he/she is aware of and understands these additional rules and responsibilities.</p> <p>All members are required to adhere to and sign the 4-H Ontario Code of Conduct (housed in the Participant Agreement Form #6.8) which outline the general rules of conduct necessary to maintain the quality of our program. It addresses the general rules of conduct necessary to maintain the standards of the 4-H program.</p> <p>Interpretation of this code is at the discretion of 4-H Ontario and/or those 4-H Volunteers and/or staff responsible for the activity in consultation with others as appropriate.</p>	