

## **INSTRUCTIONS**

### ***How do I log-in to the secure area of the 4-H Ontario website?***

To access the secure area, log-in using the first letter of your first name, followed by your last name (all lower case, do not use apostrophe's or spaces, however a hyphenated last name may be entered).

Example: Jane Doe-Smith = jdoe-smith OR Joe O'Donnell = jodonnell

Then enter your password, which is your membership number. If you do not know your membership number, please contact your Membership Coordinator.

However, if your log-in does not work, you may have a same combination log-in family name as another participant and it is necessary to enter the first two or three letters of your first name, followed by your last name.

Example: Jane Smith = jasmith or Jasmine Smith = jassmith.

Should you continue to experience difficulty please contact your membership coordinator.